

Certification of Copies for University Applications in Germany

The German Missions in Nigeria certify copies of school documents for the purpose of applying for admission at a German university.

Please consider the following information:

- You are allowed to present up to – **5** – application sets **per appointment**
- Application sets should **not** be stapled
- **Each set** has to be sorted in the same following order:
 - original application form (completed and duly signed)
 - copies of the academic documents (same order like the originals)
 - copy of your passport (data page)
- Your **original documents** have to be presented and include:
 - passport
 - academic documents in original condition (same order like the copies).

Note: Any type of copy of an original document (like soft copy) will **not** be accepted.

Important:

- In case you have some documents that are printed front and back (e.g. WAEC Certificate), please make sure to copy both sides
- In case you present a transcript of an academic record, please make sure that every page is stamped and signed by the university

Fees:

The certification of copies for University Applications in Germany is free of charge.

Appointment booking:

Appointments for the certification of copies for university applications can be booked online on our website www.nigeria.diplo.de

Certified copies for university applications can be collected at 2 p.m. on the same day.