



Visa Application for Research Fellows

This is to inform you that all checklists as well as application forms are free of costs. The Consulate General of the Federal Republic of Germany hereby wishes to inform you that the competent alien's authority in Germany has to be notified about any longterm visa application. The authority also has to give its consent according to the travel purpose. **The visa fee amount is 75,00 Euro (only payable in 500 and 1.000 Naira bills).** Please be informed that a visa application will be rejected in cases of bribery.

Every applicant is asked to provide the following mandatory documents (**original + 2 copies of each document, unless otherwise specified**) after having booked an appointment via our website www.nigeria.diplo.de:

- 2 Visa Application Forms (Application for a Residence Permit) – *no copies required!*
- Valid passport +2 copies of its data page
- 2 signed Declarations according to Section 54 Paragraph 2 Number 8 of the German Alien's Law
- 2 identical passport pictures according to biometric specifications, one attached to application form and one loose
- School Leaving Certificates of Primary and Secondary School/ WAEC-Certificate
- Proof of previous academic studies/professional training/ work experience (if applicable)
- Birth Certificate from National Population Commission or Declaration of Age deposited to by head of Family (*Please note that an NPC Birth Certificate may only be accepted if the applicant is born after December 13th, 1992*)
- Biographically old documents (older than 5 years) to verify identity (such as library card, baptism certificate, vaccination card etc.)
- Original "Aufnahmevereinbarung" concerning your fellowship from the university, also mentioning the duration and amount of your research grant
- prepaid courier envelope by any major courier service

Supplementary information or evidence may be requested in each individual case.

Please be informed that incomplete applications (e.g. missing set of copies) are likely to be rejected!

Please be informed that the maximum size of a bag/backpack/luggage admissible to the Consulate is 30 cm x 40 cm x 15 cm. Please refrain from bringing bags larger than these measurements with you to your appointments at the Consulate General.

Bags bigger than 30 cm x 40 cm x 15 cm cannot be stored at the Consulate which is why applicants who bring such bags with them cannot be allowed into the Consulate.

Thank you for your understanding.