



Au-Pair Visa

Please sort your application according to this list.

Please *do not* staple any of the documents.

Copies need to be black/white. Copies in color *will not be accepted*.

Incomplete and unsorted applications will not be accepted.

1. Application form
 - a. Completely filled out
 - b. Signed by applicant with place and date
2. Declaration pursuant to section 54 AufenthG
 - a. Signed by applicant with place and date
3. General Data Protection Regulation
 - a. Signed by applicant with place and date
4. Copy of your Passport data page
5. *If applicable: Copy of residence permit for Nigeria*
6. Au-Pair agreement/ contract
7. Au-Pair questionnaire
8. Invitation letter from the host family
9. Passport or ID card scan of host parents
10. Anmeldebescheinigung/ Registration certificate of host family
11. signed confirmation that you have read the Government factsheet
12. Letter of Motivation
13. CV
14. *If applicable: Proof of work experience*
15. Language certificate
16. Copies of biographical documents
 - a. Birth certificate
 - b. *If applicable: Marriage certificate*
 - c. Affidavits (e.g. of Change of Names, Reconciliation of Names, ...)
 - d. Other documents (e.g. Baptism certificate, immunization record, ...)
17. School results in chronological order (Primary – secondary school – WAEC – National diploma – bachelor – masters)
18. Original documents
 - a. All originals for copies mentioned above in chronological order
19. 1 biometric photograph of you
20. Prepaid courier envelope

Please Note: The Consulate General reserves the right to request further documents.