



## **Voluntary service**

*All documents must be submitted in both copy and original form.*

*Please sort your application according to this list.*

*Please do not staple any of the documents.*

*Copies need to be black/white. Copies in color will not be accepted.*

**Incomplete and unsorted applications will not be accepted.**

1. Application form
  - a. Completely filled out
  - b. Signed by applicant with place and date
2. Declaration pursuant to section 54 AufenthG
  - a. Signed by applicant with place and date
3. General Data Protection Regulation
  - a. Signed by applicant with place and date
4. Copy of your Passport data page
5. *If applicable: Copy of residence permit for Nigeria*
6. Contract/Arrangement on your voluntary service in Germany
7. *If applicable: Proof of adequate financial means*
8. CV
9. Letter of Motivation
10. *If applicable: Proof of work experience*
11. *If applicable: Language certificate*
12. Copies of biographical documents
  - a. Birth certificate
  - b. *If applicable: Marriage certificate*
  - c. Affidavits (e.g. of Change of Names, Reconciliation of Names, ...)
  - d. Other documents (e.g. Baptism certificate, immunization record, ...)
13. School results in chronological order (Primary – secondary school – WAEC – National diploma – bachelor – masters)
14. Original documents
  - a. All originals for copies mentioned above in chronological order
15. 1 biometric photograph of you
16. Prepaid courier envelope

***Please Note: The Consulate General reserves the right to request further documents.***